



**Ontario Open Age Group
Synchronized Swimming
Championships**

May 22 - 27, 2018

Information Package # 1

Venue: Etobicoke Olympium

GENERAL INFORMATION

Dates	May 22-27, 2018					
Host	Toronto Synchro Swim Club					
Meet Manager	Kathryn Allen					
Synchro Ontario	Ellen Blainey eblainey@synchroontairo.com					
Venue	Etobicoke Olympium					
Events	9-10 Provincial Duet Team L2T Land Routine (optional)	11-12 Provincial Duet Team L2T Land Routine (optional)	13-15 Provincial Solo Duet Team	16-20 Provincial Solo: Free & Tech Duet: Free & Tech Team: Free & Tech	AWD Cognitive & AWD Physical Figures Solo Duet	Combo
	Year End Athlete Banquet					
Rules	The competition will be held in accordance with Synchro Swim Ontario Rules http://synchroontario.com/member-resources/provincial-rulebook/					
Byes	Byes will only be granted to individual swimmers on medical or compassionate basis. Byes request form must be sent to meets@synchroontairo.com					

POOL AND VENUE INFORMATION

Pool Information	Etobicoke Olympium 590 Rathburn Rd, Toronto, ON M9C 3T3	
Building Hours for access	6:00am – 10:00pm	
Pool Specs	Warm up Pool Length	25 meter x 8 lanes
	Competition Pool Length:	25 meter x 8 lanes
	Entry:	Single bulkhead
Deck Privileges	Only Coaches and Athletes registered for the Event will be allowed in change rooms and on deck. All Coaches must have proper accreditations on them at all times. Coach Certification and Accreditation is done in September	
Security and Health Services	Trained Lifeguards will be on deck at all times during the competition.	
Rules for Gelling	Gelling room set up on Main floor meeting room No gelling in change rooms or other areas of the building Host club will be monitoring	
Rules for stretching & land warm up	Upstairs gym only No stretching in halls or other areas of the building Host club will be monitoring	

BANQUET VENUE AND INFORMATION

Name:	Red Rose Convention Centre
Address	1233 Derry Rd E, Mississauga, ON L5T 1B6
Information	Buffet – Special dietary allergies will be accommodated
Ticket price	\$40, payable to host club
	More information and registration link to come
Cutoff dates	April 20, 2018

REGISTRATION, FEES AND PAYMENT

Entry Deadline	March 26, 2018 @ 4:00pm	
Entry Fees	Figures \$29.00/athlete	Free Solo \$43.00/routine
	Tech Team \$29.00/athlete	Free Duet \$43.00/routine
	Tech Solo \$43.00/routine	Free Team \$86.00/routine
	Tech Duet \$43.00/routine	Combo \$86.00/routine
		L2T Land Routine \$31.00/routine
	<p style="color: orange;">Tech Team: Athletes are to be entered under figures online in Meet reg and the roster list will be asked for on the Event Registration and payment Form</p> <p style="color: orange;">Tech Solo/Duet : Routines are entered online in Meet reg as tech routines</p>	
Out of Province Entries	Athlete Surcharge:\$10 per athlete	
	Each club may enter Team Solo and Duet and Combo events as per SSO Rule book, with a maximum of (2) two Solos and (2) two Duets in each age category.	
	All athletes must fill out the Athlete Waivers and Medical Release forms which must be handed in at the registration table before the beginning of the competition. The Form is available online at http://synchroontario.com/wp-content/uploads/2017/03/out-of-province-waiver.docx	
Canadian Entry Submission	<p>All registration and entries must be sent using Synchro Canada's E-Sport Event Registration program online (meet reg).</p> <p>Changes to entries can be made on the E-Sport registration site until the deadline.</p> <p>Information recorded on E-Sport will be automatically downloaded into the scoring program.</p> <p>Please ensure that the submitted information is accurate.</p>	
International Entry	Team rosters are to be entered on the Event Registration and Payment form.	
Event Registration & payment form	All clubs must fill out an online Event Registration Form which will be used to provide all the pertinent information to the Organizing Committee and to calculate total cost. The Event Registration Form must be filled out at	
Payment options	<p>Payment must be received to Synchro Swim Ontario by April 2, 2018</p> <p>Authorized Club Credit Card</p> <p>Personal Credit Card – entered on Event Registration form or called in 416-679-9522</p> <p>Credit card convenience fee will be applied of 2.75%</p> <p>Cheque - Mailed to 12-89 Galaxy Blvd Etobicoke Ontario M9W 6A4</p>	
Late entry fee	<p>5.1.3 (pg. 18 SSO Rulebook)</p> <p>Entry forms <u>including payment</u> not submitted by the stated competition entry deadline will be assessed a financial penalty of \$250.00 will be invoiced by Synchro Swim Ontario the day following the entry deadline. Failure to pay the fine by the first event of the competition shall result in disqualification. Fines are non-refundable.</p>	

COMMUNICATION & COMPETITION INFORMATION

Email policy	All correspondence as required will be by email, using the Registrars contact email. Results will be emailed out during the Competition to the Head Coaches
Communications	All Meet information and communications will be available on the website www.synchroontario.com .
Pronunciation	Throughout the meet we'll be announcing the names of your club, your coaches and your swimmers. Help our announcers get the correct pronunciation the first time, every time, so we won't feel awkward, and you won't feel annoyed. Please help by submitting hint for difficult names to the meet manager
Figures	Figure draws will be done by Synchro Canada in accordance to SSO Rulebook 4.73 Figure Groups can be found in the SSO Rulebook Appendix A
Order of Swim	In an effort to provide added security and privacy for our Athletes and Coaches in advance of each competition the Order Of Swim is now password protected. Head Coaches will be provided with the password
Results	Will be posted on the website http://synchroontario.com/competitive/results/ and emailed to participating Club Head Coaches.
Admissions	Figures \$6.00/ Adult Routines \$ 10.00/ Adult Children 10 and under free
Photography	All athletes can be photographed and videotaped during the event. SSO approved photographer may be on deck during all or a portion of the event No flash Photograph

ROUTINE MUSIC REQUIREMENTS

File Format	Please note that digital music will be used at this competition. There must be one digital file for each registered routine in an mp3 format, with a minimum required resolution of 192kbps. Coaches should review each digital file for quality, timing and completeness. (Please ensure that volume is consistent throughout all cuts of music)			
LABELING CONVENTION	<p>In order to correctly identify each swimmer's music, please name the file using the specific naming format as indicated below.</p> <p>IMPORTANT: Please make sure not to have any special characters (accents/punctuation marks, #, \$, & etc.) in your file name – your song file may not download correctly and will be missing from the competition folder. Note that underscores are acceptable and can be used to separate words.</p> <p>For Solo = Category_ClubCallLetters_Coaches Initials_Swimer last name For Duet = Category_Club call Letters_Coaches Initials_Swimmers Initials For Team = Category_ClubCallLetters_Coach Initials_TeamName.format</p>			
Catagories	8u 9-10 11-12 13-15 16-20 / Jr Sr.	Nov = Novice stream Pov = Provincial stream Fin = Fina / National stream		
Club Call letters	Burlington- Olympium Synchro = BOSS	Granite Synchro = GRTE	Markham Synchro = MKSC	Sault "Y" Synchro = SUYS
	Brant Synchro = Bran	Guelph Synchro = GSSC	Mississauga Synchro = MSSA	Toronto Synchro = TSSC
	Burlington Synchro = BSSC	Halton Hills Synchro = HHSC	Nepean Synchro = NPNS	Variety Village Synchro = VVSC
	Chaco Synchro = CHCO	Kwartha Trent Synchro = KTSC	Olympium Synchro = OSSC	Waterloo Regional Synchro = WRSC
	Durham Synchro = DHSC	K-W Synchro = KWSC	RTC = RTCO	Tsunamis Master = TTMS
	Go Capital Synchro =GCSC	London Synchro = LDSC	Sudbury Synchro = SBSC	York Synchro = York
Metadata/ ID3Tags	<p>Metadata (also known as ID3 tags for MP3 files) is information (such as title, artist, album, genre etc.) that is stored inside the song file</p> <p>–This is often different from the name of the file itself. In order to avoid confusion at the competition music table, we ask coaches to ensure that the title of the song file, and the ID3 tag title of the song file are the same</p> <p>To do this on Windows PC: Right click on the song file > Select 'Properties' > Select the 'Details' tab Under the segment called 'Description,' change the value of 'Title' to match the file name (as per the naming convention outlined above)</p> <p>To do this in iTunes: Right click on the song file > Select 'Get Info' > Under the 'Details' tab, change the value of 'Song name' to match the file name (as per the naming convention outlined above) > Click OK</p>			
Submission Deadline	The deadline to send and confirm all routine music files is May 7, 2018			
Dropbox access	Access to each clubs dropbox file is sent the Clubs head coaches in late fall. Head Coaches may then add other coaches to the shared club folder (anyone added to the folder can upload files). SSO will not add other coaches to the club files			

HOTEL INFORMATION

Please note that it is the Club's responsibility to book their own accommodation.
Clubs/competitors attending are invited to choose a hotel from the list below.

Hotel	Hilton Garden Inn	Homewood Suites	Hampton Inn
Address	1870 Matheson Blvd, Mississauga, ON L4W 0B3	5515 Eglinton Ave Mississauga, Ontario M9C 5K5	5515 Eglinton Ave Mississauga, Ontario M9C 5K5
Phone #	(905) 361-6300	(416) 646-4600	(416) 646-3000
Booking code	Synchro Swim Ontario	Synchro Swim Ontario	Synchro Swim Ontario
Proposed Rates	Two Queen Bed \$169.00/night	Two Queen Bed w/ Pullout \$163.00/night King Studio w/ Pullout \$154.00/night	Two Queen Bed w/ pullout \$144.00/night
Booking Deadline	April 15, 2018	April 15, 2018	April 15, 2018
Gym/ Pool onsite	yes	yes	yes
Cost Parking	Inc.	Inc.	Inc.
Breakfast	Inc. 2 breakfast vouchers / room	Inc. Buffet	Inc. Buffet
Distance to the Pool	5 km	3 km	3 km

Hotel	Town Place Suites		
Address	505 Orbitor Drive Mississauga Ontario L4W 4X2		
Phone #	905-238-9600		
Booking code	Synchro Ontario		
Proposed Rates	1 King bed Studio w/ pullout \$135.00 2 Queen Bed studio w/pullout \$140.00		
Booking Deadline	April 15, 2018		
Gym/ Pool onsite	yes		
Cost Parking	inc		
Breakfast	Inc buffet		
Distance to the Pool	3 km		