

Synchro Swim Ontario Videotaping Instructions

Synchro Swim Ontario requires that videotapes be taken of all routine events at competitions. This is done for two reasons: for tape review in the event of a discrepancy of required elements at a competition where penalties may be given; and for use in Judge training courses and workshops. Please ensure that the following guidelines are followed.

1. The Meet Manager should designate a suitable area for the videotaping to take place. Rope it off and clearly mark it prior to the arrival of spectators. Ensure that it is away from the audience so that there are no obstructions to the taping of swimmers or the sound of the music (i.e. backs of people's heads, hearing people "chatting" in the audience, etc.) The Meet Manager should confirm the videographer's location with the Chief Referee prior to the first event.
2. The camera needs to get a "sideways view" of the swimmers.
3. Never tape when the camera faces the window. Glare makes it very difficult to see the swimmers.
4. Use of a tri-pod is beneficial.
5. Do not zoom in and out if it eliminates part of the team/pattern. Try to keep consistency in your filming.
6. Announce the swimmer number verbally as well as with a flashcard, which is placed in front of the camera, to indicate which competitor is swimming. Flashcards are available from the Chief Referee. Be clear when defining pre-swimmers vs. competitors.
 - a. PRE-SWIMMERS should be announced as:
 - i. "Pre-swimmer number 1, (club name) Synchro"
 - ii. "Pre-swimmer number 2, (club name) Synchro"
 - b. COMPETITORS should be announced as per the announcers message as follows:
 - i. Team events- "Competitor number 1, (club name) Synchro"
 - ii. Solo events- "Competitor number 1, (swimmer name/club name)"
7. Ensure that the tape runs throughout the reading of the judge marks.
8. Immediately after the event, the videographer must take the tapes and equipment needed to view the tapes to the Chief Referee in the event that a review of a routine is needed.
9. Do NOT tape over any events.
10. **Important:** After the competition, the Synchro Swim Ontario office requires clearly marked copies of all tapes in VHS or DVD format. Videocamera tapes will not be accepted, as VHS or DVD tapes are used for training purposes. Hard copies of the scores (individual scores and event results) must accompany each tape. Those scores are available from the Scorer at the event. Synchro Swim Ontario will re-reimburse host clubs for the cost of the blank VHS/DVD's.

