

11.0 Admissions/Front Door Coordinator

The revenue from all admission sales for entry into events belong to the Host Club. Clubs can set fees/structures based on their own particular competition as appropriate, however, maximum fees that can be charged for the following admissions are:

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| Entire Weekend | less than a combined \$10.00 per day rate (ie. for a 3 day meet it would have to be less than \$30.00) |
| Single Day | \$10.00 |
| Figure Events | \$6.00 |
| Spacing | no admission can be charged |

It is further recommended that children 10 years and under be admitted free of charge or at a reduced rate.

The responsibilities of the Admissions/Front Door Coordinator are to:

1. Set up the admissions Table
 2. Post signs throughout the building stating the Program and Admission Prices
 3. Ensure there is an adequate float and cash box for money collected
 4. Provide Tracking sheets for Volunteers to record number of admissions sold
 5. Sell Meet Programs
 6. Provide volunteers with a hand stamp or wrist bands for admissions
- Tip* Over the last few season the use of Wrist Bands has become more popular in tracking paid spectators entering the stands and has contributed to marked increases in the amount of revenue generated from admission sales
7. Work together with Pool staff to ensure that only one entrance to spectator stands is unlocked thus decreasing the amount of access to stands by spectators who have not paid admission
 8. Advise the on deck Announcer to instruct spectators in the stands on the completion of figure events that they must now exit the stands and purchase admission to routine events that will follow figures
 9. Advise spectators of behaviour expectations throughout the meet (ie: no flash photography, need for quiet during figures, entering and exiting during a competitors performance etc.)