



Jury of Appeal Process Admission of Tier 1 Athletes Ineligible by Virtue of Age

1. This policy shall apply to matters relating to athletes wishing to compete in Tier 1 and are ineligible by virtue of age (Synchro Ontario Guidelines, Section A).
2. Clubs wishing to have a swimmer who does not meet the Tier 1 age of 11 & Under (see above) be eligible to swim, must submit an appeal application and required documentation to the Executive Director of Synchro Swim Ontario. All documentation shall be sent in ONE package by e-mail, fax or postal service. Incomplete applications will not be reviewed.
3. You can either submit a package for review early in the fall or work with the swimmer for another 6 weeks and then apply. You only apply one time. The options for submission are:
 - Deadline for submission for the November review is November 15.
 - Last deadline for submission is December 10.

All complete packages submitted by 12:00 noon by the deadline will be forwarded to the Jury of Appeal (Synchro Swim Ontario Guidelines, Section A, #4) for review. The members of the Jury will declare conflicts of interest if needed.

4. Documentation accompanying the application will include:
 - ❑ Completed application form to be completed by coach or club President
 - ❑ Star test sheets (dated, signed, etc) up to and including the level where the candidate is unsuccessful (one unsuccessful test is considered insufficient). The examiner who tests the swimmer at the unsuccessful level (Star 5) must be at arms length from the home club and the swimmer.
 - ❑ Letter from the swimmers doctor or therapist or from a health care or educational professional who can speak to the situation
5. The Jury of Appeal will reply to the Executive Director in writing stating their decision and rationale if candidate is denied. The Executive Director will forward their decision to the club President. This process will take approximately 10 business days from the deadline. **Important: Please note that Tier 1 Figure awards are only presented to swimmers 11 years of age & under as per the Synchro Swim Ontario Guidelines. Tier 1 swimmers who compete by virtue of success in this appeal process will be ineligible for any awards. There are no exceptions.**
6. The decision of the Jury of Appeal is final. There is no further dialogue regarding the appeal after the decision has been announced.



**Application for Appeal
Admission of Tier 1 Athletes Ineligible by Virtue of Age**

I understand that Tier 1 Figures awards are only presented to swimmers 11 years of age & under as per the Synchro Swim Ontario Guidelines. I further understand that Tier 1 swimmers who compete by virtue of success in this appeal process will be ineligible for any awards. yes

Club name: _____

President Name: _____ Phone: _____

President email: _____ Fax: _____

Coach Name: _____ Phone: _____

Coach email: _____

Athlete Name: _____ **Birthdate:** _____

Your application must include:

- Completed application form (to be completed by Club President)
- Star test sheets (dated, signed, etc) up to and including the level where the candidate is unsuccessful (one unsuccessful test is considered insufficient). The examiner who tests the swimmer at the unsuccessful level (Star 5) must be at arms length from the home club and the swimmer.
- Letter from the swimmers doctor or therapist or from a health care or educational professional who can speak to the situation

Describe the candidate's situation, challenges, etc. that lead you to this appeal. You may wish to include synchro specific examples that lead you to believe that they are unable to progress to Tier 2 status by the December 15 deadline (continue on separate sheet if needed).

Outline the candidates past experiences in synchro (continue on separate sheet if needed).

President's Signature and date: _____

Office Use:

Complete package received: _____ Authorization: _____

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